

SCHEDULING NOTE

Title: **BRIEFING ON EQUAL EMPLOYMENT OPPORTUNITY, AFFIRMATIVE EMPLOYMENT, AND SMALL BUSINESS (Public Meeting)**

Purpose: To provide the Commission with a semi-annual update on the progress and opportunities related to equal employment opportunity, diversity and inclusion and small business.

Scheduled: **November 30, 2017**
 10:00 am

Duration: Approx. 2 hours

Location: Commissioners' Hearing Room, 1st FL OWFN

Participants:	Presentation
Michael Johnson , Deputy Executive Director for Reactor and Preparedness Programs	60 mins.*
Pamela Baker , Director, Office of Small Business and Civil Rights	
Jennifer Golder Deputy Chief Human Capital Officer, Office of the CHCO	
Catherine Haney , Regional Administrator, Region II	
Maureen Wylie , Chief Financial Officer, Office of the Chief Financial Officer	
Jennene Littlejohn , Chair, Advisory Committee for African Americans	

Topics:

- Opening Remarks
- Small Business Program
- EEO, EO, and Diversity & Inclusion Programs
- Competency Modeling Status
- Strategic Workforce Planning Status
- OCFO Presentation
- Region II Presentation
- EEO Advisory Committee Presentation & Joint Statement
- Concluding Remarks

Commission Q & A

30 mins.

Discussion – Wrap-up

5 mins.

Maria Schwartz, Executive Vice President of the National Treasury Employees Union, will be invited to sit in the well. The Chairman will ask for union remarks, as permitted, under the formal meeting provision of the Collective Bargaining Agreement.

*For presentation only and does not include time for Commission Q & A's